



Connections Executive (Missions)

Reports to: Missions Director

Purpose: The Connections Executive assists Missions Director to achieve our church mission of "*Leading Generations into a Life-changing Relationship with Jesus Christ.*" In particular, he/she is to:

1. Build a community of missional digital partners, missionaries and Gospel Light ministries using the facilities at 360 Dunearn Road
2. Manage access and monitor usage in line with Digital Mission's purpose
3. Oversee the demand and upkeeping of 360 building and its physical assets
4. Maintain a conducive environment for all stakeholders

Skills/Qualifications:

- Minimum qualification – 'O' Levels
- Proficiency in MS Word, Excel and Powerpoint
- Approachable and people oriented
- Experience in providing customer service is a plus
- Organised

TEL	MOB	FAX	EMAIL	ADDRESS
+ 65 6386 6702	+ 65 9117 6000	+ 65 6386 6703	shine@gospellight.sg	39 Punggol Field Walk, Singapore 828753

Leading Generations into a Life-changing Relationship with Jesus Christ

www.gospellight.sg